



New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	124	Manual Of Standards For Children'S Shelter Facilities And Homes	9/12/2008
Subchapter:	3	Staff Requirements	
Section	11	Background check procedures for out-of-State homes and agencies (N.J.A.C. 10:124-3.11)	

§10:124-3.11. Background check procedures for out-of-State homes and agencies

(a) For a facility or home located outside New Jersey, the facility or home shall ensure that the director and each applicant, shelter facility or shelter home staff member, shelter home coordinator, shelter home parent and shelter home household member meet all applicable laws and regulations in that state governing criminal history record background checks and child abuse record information checks that may be required as a condition of employment.

(b) In the event that criminal history record background checks and child abuse record information checks are not mandated in that state, the facility or home shall require that the director and each applicant, staff member, shelter home coordinator, shelter home parent and shelter home household member make a disclosure of any criminal conviction. The results of the disclosure shall be made available to the Department, so that the Department can determine the suitability of the individual for certification, employment or service at the facility or home during the time children who are residents of New Jersey are placed in the home.

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